

**CITY OF GAHANNA
CELEBRATING**

175

YEARS

1849-2024

VENDOR INFORMATION



Become A Vendor

About

This year, the City of Gahanna is celebrating its 175th anniversary. The highlight of the celebration is the Gahanna 175th Anniversary Jubilee, a free community event on August 10, from 6:00 pm to 10:00 pm. This Jubilee promises fun activities, live entertainment, and opportunities to celebrate Gahanna's unique history.

Your participation helps shape the legacy of Gahanna's 175th anniversary. This is a unique opportunity to be part of a historic event that will be remembered for years to come. By participating, you demonstrate your commitment to the local community, fostering goodwill and positioning your business as a dedicated community partner.

By becoming a vendor, you will have the opportunity to market your business to attendees and potential customers, as well as connect with other local businesses and community leaders. This event provides a unique opportunity to build relationships and explore collaborations.

Join Us

To become a vendor or have a booth for your organization at the Gahanna 175th Anniversary Jubilee, please read and complete the attached form and send it to Tyler Wilson at Tyler.Wilson@gahanna.gov.

Let's come together to honor Gahanna's storied past and invest in its future. Your partnership is pivotal in creating an unforgettable celebration for our community. Be part of this transformative journey and help us celebrate 175 years of growth, unity, and community spirit..



Gahanna's 175th Anniversary Jubilee

PURPOSE

The City of Gahanna is celebrating the 175th anniversary of its founding in 2024, a historic milestone that marks a century and three-quarters of community, growth, and tradition. The highlight of the celebration is the **Gahanna 175th Anniversary Jubilee**, a free community event on August 10, from 6 pm to 10 pm. This Jubilee promises fun activities, live entertainment, and opportunities to celebrate Gahanna's unique history. Engage with attendees by sharing how your business contributes to the cultural and economic tapestry of Gahanna.

To become a vendor or have a booth for your organization at the Gahanna 175th Anniversary Jubilee, please read and complete the attached form and send it to Tyler Wilson at Tyler.Wilson@gahanna.gov.

PROPOSAL CONTENT

To become a Gahanna 175th Anniversary Jubilee vendor, **Gahanna 175 Inc.** requests the following:

- Completed Gahanna 175th Anniversary Jubilee Booth Application.
- Must be set up by 5:30pm and clean up by 10:30pm. Load in times will be assigned along with booth location.
- Have a representative available for the duration of the event. Once set-up, you will not be able to move your vehicle or tear down your booth space.
- Organization is responsible for bringing and setting up your own tent, table, and chairs
- **Completed applications should be made to the City of Gahanna, Dept. Of Parks and Recreation, 200 S. Hamilton Road, Gahanna Ohio 43230 or emailed to Tyler.Wilson@gahanna.gov.**
- **Gahanna businesses/organizations will be given priority for submitting applications.**
 - **6/30/2024 - Deadline for Gahanna business/organizations**
 - **After this date, remaining spaces will become available to outside organizations.**
 - **7/26/2024 - all applications are due**
 - **Space is limited and preference will be given to local business**
- **No organization may participate until application has been processed and approved. A submitted application does not guarantee acceptance.**
- **Approval status will be provided to applicants on a rolling basis.**
- **Payment will be requested (if applicable) once approval of an application has been granted.**

PERMIT FEES

Fees shall be as follows:

- Booth Space
 - Gahanna Businesses/ Organizations and Non-profits: \$0
 - Non-Gahanna Businesses/Organizations: \$25
- Additional fee of \$50 for any booths selling items/wares

LICENSE REFUSAL

Gahanna 175 Inc. may refuse to issue approval for booth space if any of the following is found to be true:

1. The applicant has made a false statement as to any matter in the application
2. The applicant is under 18 years of age
3. Any other reason for which a license may be refused as provided in various sections of the City of Gahanna Codified Ordinances

LICENSE SUSPENSION, REVOCATION

Booth Space approval may suspended or revoked by Gahanna 175 Inc.
for one or more of the following reasons:

- 1. Fraud, misrepresentation, or bribery in securing a license or during the course of business
- 2. Violation of any provision of this chapter
- 3. For any of the reasons which could have been grounds for refusing to issue the original license

OPERATION

Vendors shall not:

- 1. Obstruct vehicular traffic upon any walkway or other public right-of-way
- 2. Resell any products during The Gahanna’s 175th Anniversary Jubilee Fest.

Vendors shall:

- 1. Operate only in areas within their provided booth location

TENT REQUIREMENTS

- 1. Tents shall:
 - a. Not be larger than 100 sq ft; Max. 10’ x 10’ tents ONLY. These will **NOT** be provided.
 - b. Be anchored with tent weights
 - c. (1) fire extinguisher provided by vendor

Gahanna’s 175th Jubilee Vendor Participant Application

Applicant NAME:

ADDRESS:

CITY:

STATE:

ZIP:

BUSINESS PHONE:

ALT. PHONE:

E-MAIL:

Organization participating:

What is your organization planning on bringing?

Tax ID (only needed if Gahanna non-profit):

I have read and understand the conditions of this permit and have the authority to enter into this agreement and agree to abide by the conditions of this permit.

HOLD HARMLESS CLAUSE

For and in consideration of the opportunity to participate as a vendor for the City of Gahanna, Department of Parks & Recreation, I, for myself, my heirs, executors, and administrators, acquit, discharge and covenant to hold harmless the City of Gahanna, its successors, its officers, employees, servants, and agents of and from any and all actions, claims, causes of actions, claims demands, damages, costs, loss of services, expenses and compensations, on or account of or in any way growing out of any and all personal injury or property damage which may result to me as a result of participation as a vendor. I/We have read and agree to the vendor application and related department policies, including the right to use my photograph or image with or without my name, both single and in conjunction with other persons or objects for any and all purposes, including, but not limited to, private or public presentations, advertising, publicity and promotions relating thereto.

Applicant Signature:

Date:

Submission of an application does not guarantee approval of application.
Applications are due by 7/26/2024 and approvals will be made on a rolling basis.