

Mill Street Market Vendor Agreement

Event Description - outdoor market in Olde Gahanna, Ohio featuring local artisans, antiques, crafts, direct sales, services, etc. Free admission – attendance regularly 5,000 +.

Vendor Information and Requirements – please read carefully

- Booth space fee 10x10 without electricity **\$60**, 12x12 with electricity **\$75** (extremely limited, first come basis, vendor location requests will be considered on a first come-first serve basis and honored whenever possible)
 Payment Information – payment is due upon application confirmation (via email) and can be made by Paypal with a credit or debit card, check, or money order.
 *More specific payment information will be sent with application confirmation
- All vendors must provide a tent with weights for each leg, tables if necessary, and a fire extinguisher (Fire Dept. requirement).
- All payments are non-refundable unless approved by the Mill Street Market director. Event is held rain or shine, hot or cold. Please plan accordingly.
- All vendors must check in on the day of the event, set up and remove vehicles from the event area by 8:00 am. End of the event is at 4:00 pm and tear down must be completed by 5:00 for streets to re-open. Any vendor needing help with set up or tear down must indicate on form.
- All debris, packaging, and food waste must be removed to the appropriate trash facility.
- Vendor Application Forms and payments are due no later than September 12, 2021. Late fees may apply.

